

Pickering is a vibrant, connected, and engaged community that is experiencing both significant economic and residential growth. We continue to evolve as a preferred destination for creative learning, memorable events, and unique experiences, and are seeking passionate candidates that are committed to joining us on our journey.

Our dedicated, energetic staff are guided by our core values and corporate priorities which fuel an inclusive culture and encourages teamwork, customer service excellence, and personal and professional growth.

The City provides a competitive compensation and benefits package with a focus on workplace wellness. Explore our career opportunities and see how you can make a difference.

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## Coordinator, Water Resources

The incumbent is primarily responsible for the review and preparation of technical comments on development applications as it relates to water resources and stormwater management matters. Reviews and manages, or assists the Senior Water Resources Engineer in the review and management of projects/major studies dealing with the assessment and functionality of the municipality's stormwater infrastructure and natural watercourses; master drainage plans and Class Environmental Assessments related to stormwater management, water resources, water and wastewater; and other environmental issues.

### Successful applicants will possess the following:

- Bachelors Degree in Civil, Water Resources or Environmental Engineering from a recognized university or a Diploma in Civil Engineering Technology from a recognized College or post-secondary institution.
- Registered as a (or Eligible) Professional Engineer or a Civil Engineering Technician or Technologist in Ontario.
- Three years progressively responsible experience related to water resources and environmental engineering in a Municipal environment with significant emphasis on stormwater management.
- Well developed interpersonal, leadership, organizational, analytical, problem solving, project management, presentation, business/technical writing, conflict resolution and customer service skills.
- Demonstrated proficiency in the use of personal computers and Windows based software applications in word processing, spreadsheet and database management.
- Above average communications skills, including the ability to express thoughts clearly and concisely both verbally and in writing.
- Working knowledge of current stormwater management modelling techniques, such as Visual OTTHYMO, SWMHYMO, HEC-RAS, OTTSWMM, PCSWMM, associated with design and analysis.
- Broad knowledge and understanding of civil engineering principles related to hydrology, hydraulics and stormwater management.
- Ability to understand and interpret engineering plans and legal agreements.
- Ability to work independently under minimum supervision.
- Working knowledge and application of Federal and Provincial regulations and requirements including but not limited to *Environmental Assessment Act*, Ministry of the Environment Stormwater Management Best Management Practices Manual, *Lakes and Rivers Improvement Act*, *Ontario Water Resources Acts*, *Environmental Protection Act*, *Federal Fisheries Act*.
- Required to maintain a current knowledge of water resources engineering, stormwater management and environmental management, including relevant regulations, legislation and standards, and best practices.
- Must be willing to be trained and certified in the Corporation's confined space entry procedure as well as Standard First Aid, Basic Rescuer CPR-C and Working at Heights.

- Ability to establish and maintain effective business relationships with consultants, employees, elected officials, agencies and members of the public.
- Must be prepared to undergo a Criminal Reference Check as a condition of employment.
- Must possess a valid Class “G” Ontario Driver’s Licence and provide consent to conduct ongoing Driver’s Abstracts through the Ministry of Transportation. A clean driving record is preferred.
- Must be prepared to work after hours and weekends as required.
- Must have a personal vehicle for use in the performance of duties.
- Must be medically and physically fit to perform the duties of the position.

Compensation includes a comprehensive benefits package, pension plan and an annual salary ranging from \$40.56/hr. to \$45.07/hr. (based on a 35 hour work week).

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Qualified candidates may submit a detailed resume or online application form by **Friday, February 5, 2021** to:

Recruitment Specialist  
Human Resources Division  
One The Esplanade  
Pickering, ON L1V 6K7

**By Email:** [hr@pickering.ca](mailto:hr@pickering.ca)  
**By Fax:** 905.420.4638  
**Online:** [pickering.ca/employment](http://pickering.ca/employment)

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We thank all applicants for their interest; however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected under the authority of the *Municipal Act* and will be used for the purpose of candidate selection. Please contact Human Resources if you require accommodations throughout the recruitment process. Documents are available alternate formats upon request.

**An Equal Opportunity Employer**