

# Municipal Class Environmental Assessment Outstanding Concerns Form



The Municipal Engineers Association (MEA) developed the Municipal Class Environmental Assessment (MCEA) process to provide municipalities with a consultative approval process for routine projects with predictable, manageable environmental impacts. Stakeholders are expected to

- Participate in the consultation opportunities provided to the public within the MCEA process
- Engage in discussions with the proponent to try to address and resolve concerns

The [Proponent] has now completed the MCEA process and issued the Notice of Completion for [Project Name]. While the Ministry of Environment, Conservation and Parks maintains the authority to issue an order related to this project, there is no appeals process. Instead, outstanding concerns are to be submitted to [Proponent] as indicated below using this form for final consideration. This form must be received by [Date].

- 1) Describe how and when you raised your concerns with the proponent and the proponent's response

---

---

---

- 2) Describe what concerns remain outstanding and why these concerns could not be resolved through discussions with [Proponent]

---

---

---

- 3) My unresolved concerns relate to:

- potential environment impacts  
 the adequacy of the process for the Municipal Class Environment Assessment  
 other (specify)

Describe \_\_\_\_\_

---

---

---

4) Describe the outcome you seek to address your concern.

---

---

---

---

Additional information is attached

All personal information included in your request – such as name, address, telephone number and property location – is collected, under the authority of section 30 of the Environmental Assessment Act and is collected and maintained for the purpose of creating a record that is available to the general public. As this information is collected for the purpose of a public record, the protection of personal information provided in the Freedom of Information and Protection of Privacy Act (FIPPA) does not apply (s.37). Personal information you submit will become part of a public record that is available to the general public unless you request that your personal information remain confidential

I hereby declare that, to the best of my knowledge, the information contained in this form and the information submitted in support of this form is complete and accurate.

\_\_\_\_\_  
Name Signature Date

- Individual
- On behalf of Person/Group (specify) \_\_\_\_\_
- Other (specify) \_\_\_\_\_

\_\_\_\_\_  
Unit Street Number and Name

\_\_\_\_\_  
PO Box City/Town Province Country Postal Code

\_\_\_\_\_  
Telephone Email

**Please keep my personal information confidential**

**Submit this form to** [Name]  
[Address]  
[Email]