



MUNICIPAL CLASS EA WORKSHOP

Learn how to easily follow and use the Class EA process from an instructor who has been involved with the process since the inception of the Municipal Class EA over 35 years ago.

- Discover how the Municipal Class EA planning process can be your best friend in bringing a project from concept through construction.
- Learn why and how this planning process is “owned” by the municipality rather than the government, and how flexible the process can be.
- Acquire knowledge on how you get to decide how to use the MCEA process to plan your own projects.
- Discover how you can manage the planning process to suit your projects, through devices like how to develop a Problem Statement, and how to evaluate alternatives.
- Learn about plans for EA reform that will streamline and may fundamentally change the MCEA process.

The Workshop is delivered in three Webinars. This course/webinar represents 7.5 CPD/CEU hours.

Further Webinars to specifically explain specific parts of the MCEA may be scheduled later in 2024.



Module 1 –1:30 – 3:30 pm

Review the EA Act and Historical Background
Explain Class EAs and Parent EAs
Discuss General EA Principles
EA Reform

- Schedule A and A+ Exempt
- New PIOR process
- New Regulation to Replace MCEA
- Amendment to MCEA

Determine Proponency
Create the Problem Statement
Identify Potential Alternatives
Selection of Schedule A, A+, B or C
Follow Sample Projects through the Process

Module 2 –1:30 – 3:30pm

Review Sample Projects
Develop a Consultation Plan
Issue a Notice of Commencement
Inventory of Environment
Identify Alternatives
Evaluation of Alternatives
Considering Climate Change
Selecting Preferred Solution
Notice of Completion
Follow Sample Projects through the Process

Module 3 –1:30 – 3:30pm

Review Sample Projects
What if?

Addenda
Master Plan
Property
Classify Projects
Same Location
PIOR
MCEA Enforcement

What's New?

EA Reform
MCEA Amendment
Acquisition Planning Act
Project Heritage Bridge Checklist
COVID-19 Restrictions
Companion Guide Notes

Who should attend?

This course has been specifically designed to suit the planning needs of municipal engineers and technologists, planners, consultants, and Ministry of the Environment staff.

Registration fees:

\$400 + HST (MEA members)

\$500 + HST (non-members)

Attendees will receive a 1-year complementary subscription to the on-line **MCEA User Guide** as well as a digital copy of the course workbook.

Your Instructor



Paul Knowles, P.Eng., is the MEA's MCEA Advisor. He graduated from Queen's University as a Civil Engineer and worked in the private sector for 9 years before joining the Town of Carleton Place as Town Engineer in 1989. His involvement with the Municipal Engineers Association (MEA) and the Municipal Class Environment Assessment (MCEA) began shortly thereafter. In 1993, Paul was promoted to CAO for Carleton Place but continued his engineering work and remained very active with the MEA as a Board member (2008 – 2018) and as its President in 2017,

Throughout the years, Paul has been involved in all aspects of the MCEA document, including all re-writes and amendments. Paul officially retired from Carleton Place at the end of 2018 but is continuing to work with MEA as its MCEA Advisor, delivering training programs and pursuing improvements to the MCEA process.

The MEA is considering to offer additional MCEA Workshops in 2024. Check our website for information regarding additional dates and registration. www.municipalengineers.on.ca

REGISTRATION FORM

Last name		First name		Title		
Municipality/Company						
Address						
Town/City				Postal Code		
Business Telephone		Business Fax		Email address		
WORKSHOP TITLE		LOCATION	DATES		FEE	TOTAL
Introduction to Municipal Class EA Workshop		ZOOM Webinar Details will be provided	June 18 - 20 , 2024 (3 days)		\$400 +HST (MEA members) \$500 + HST (Non-members)	

Please check one: Mastercard Visa

CARD # _____ EXPIRY DATE _____

NAME ON CARD: _____

SIGNATURE: _____

- FAX REGISTRATION FORM TO 289-291-6477
OR EMAIL TO Lesley@goodroads.ca**
- CHEQUE payable to Municipal Engineers Association**

REFUNDS AND CANCELLATION:

- If written cancellation is received at least 10 working days in advance – 100% refund
- If written cancellation is received 9-3 working days in advance – 50% refund
- If written cancellation is received less than 3 working days in advance – No Refund
- If payment has not been received at the time of cancellation, an invoice will be issued for the appropriate amount as costs have already been incurred.
- If circumstances prevent a previously registered person from attending a course, substitutions are permitted up to and on the day of the event.

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