

City of Waterloo

One of the World's Top Intelligent Communities, Waterloo boasts a knowledge economy that is globally recognized and is home to major employers, global think-tanks, the country's leading finance and insurance companies, and world renowned post-secondary institutions. Waterloo's prosperity is at an all-time high and consistently outperforms provincial standards for wealth, educational attainment, and talent. From urban design and architecture awards to sustainability and economic development awards, Waterloo wins local, provincial and global acclaim as a premier destination for success.

Engineering Technologist

A regular, full-time opportunity currently exists in the City's Engineering Services Division for an experienced Engineering Technologist. Reporting to the Manager of Development Engineering Section, this position will be responsible for conducting technical review of engineering design submissions for development applications. This role will also involve providing assistance on capital projects and other initiatives as determined by the manager. Good communication, analytical skills and diplomacy are required. This role involves work in a team-based atmosphere and interaction with other City divisions, consulting engineers, landscape architects, urban planners, industry representatives, regulatory agencies, elected officials and members of the public.

Accountabilities

- Provide thorough engineering review of site plan and subdivision applications
- Technical review of development engineering submissions for surface works; site servicing drawings and reports; storm water management plans; grading, drainage and erosion control plans, and other studies in support of site plan developments involving commercial, industrial, and multi-residential land uses
- Conduct site visits and construction inspections to assess conformance with engineering approvals
- Prepare project cost estimates and administer contracts; deposit releases; work orders, maintenance and acceptance of municipal works
- Liaison with internal & external parties in processing engineering approvals (i.e. other City departments, surveyors, inspectors, consultants, planners, Region of Waterloo, MOE, GRCA, and utility companies)
- General office administration and record keeping
- Ensure that City policies are implemented through the engineering approvals process
- Prepare comment letters, reports, memorandums and other documents summarizing the results of engineering review work
- Review, coordinate and administer permits under the City's Site Alteration By-Law
- Coordinate and respond to miscellaneous engineering inquiries

Minimum Qualifications

- Post-secondary education in Civil Engineering Technology or a related discipline
- Minimum of three (3) years of municipal development engineering experience
- Excellent interpersonal, communication and negotiating skills to deal effectively with all stakeholders
- Working knowledge of the OBC, Ontario Water Resources Act, Safe Drinking Water Act, Regional DGSSMS standards, GRCA regulations and local sewer by-laws
- A positive and enthusiastic team player who can work in a fast paced environment
- Strong customer focus with a willingness to operate within a multidisciplinary team setting
- Strong computer skills and proficiency with the Microsoft Office suite of programs

- Valid G drivers license and use of a vehicle is required
- Knowledge of the City of Waterloo standards, Auto Cad, MIDUSS and G.I.S. would be a definite asset

Membership in the Ontario Association of Civil Engineering Technologists and Technicians is preferred

For more details and to apply on-line, please visit the employment page of our website at:

www.waterloo.ca/careers

The City of Waterloo is an equal opportunity employer. Accommodations are available for all parts of the recruitment process. Applicants need to make their needs known in advance.

Job Posting Deadline: January 31, 2021 at 4:00 pm