



OAKVILLE

THE CORPORATION OF THE TOWN OF OAKVILLE

JOB POSTING

Call No.: 21-2448

Job Designation:	Development Construction Inspector
Department:	Transportation & Engineering
Salary Range:	\$76,225 - \$92,954
Job Details:	Full-Time Permanent CUPE 1329 – 2 positions available
Posting Status:	Open to all current Town of Oakville employees and external applicants.

Reporting to the Manager, Permits and Inspections, this position supports the town and development industry with the construction of municipal infrastructure, pertaining to 'greenfield' and 'intensification' type land development projects conform to existing town standards and procedures.

Job Responsibilities:

- Is responsible to ensure that all privately initiated public municipal infrastructure is inspected and constructed to established town standards, policies and procedures;
- Participates in meetings with public and agency stakeholders of the town regarding concerns, policies, and design/operational requirements particularly with respect to road construction, driveway access, and right-of-way standards for specific sites;
- Track and report on the status of all inspection activities, and maintain accurate records;
- Review security adjustments based on construction scheduling, work undertaken by contractors, site deficiencies;
- Assist with development of construction guidelines in consultation with other technical staff for the preparation of Section manual for the development industry;
- Attend pre-construction meetings to ensuring developer and builder, to ensure consistency with the town's construction policies and procedures;
- Resolve landowner/homeowner complaints and enquires;
- Works closely with other Development Construction Inspectors ensuring inspection resources are met.
- Performs other duties as assigned.

Qualifications:

- Successful completion of a three-year diploma or degree in Civil or Construction Engineering combined with 3 to 5 years related experience
- Certified Engineering Technologist (CET) designation.
- Consideration may be given to those who have completed a two-year diploma in Civil or Construction Engineering combined with extensive related experience and a Certified Engineering Technician (CTech) designation.
- Proven ability to interpret complex technical reports, drawings and designs, and working with technical personnel.
- Experience in construction scheduling/planning for land development applications/activities.

Successful candidates will abide by Ontario Health & Safety Legislation and follow Corporate Health & Safety Policies

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- Knowledge of municipal road operations and inspections.
- Experience participating in public meetings, and meetings with public and agency stakeholders.
- Project management experience for 'greenfield' and infill development projects.
- Proficient computer skills relating to word processing, spreadsheets, AMANDA System and construction engineering software programs which analyze project cost-outs and scheduling.
- Completion of Workshop Training in Ministry Road Design and Construction and Inspection an asset.
- Familiar with standards and inspection techniques for road construction of infill and 'greenfield' developments.
- Familiarity with the town's Site Alteration By-law, MOEE Acoustical Guidelines, utility agency and OPSS design and construction standards.
- Strong organizational and analytical skills.
- Ability to adjust annual vacation periods to suit workload demands.
- Good oral presentation, verbal and written communication skills.
- Strong interpersonal skills.
- The successful candidate will be required to supply their own personal vehicle for performing job duties/corporate business.
- The successful candidate must hold and provide a copy of a valid and unrestricted Ontario Driver's License Class G minimum.

Applications for this position must be received at www.oakville.ca in the employment section no later than midnight on **December 2, 2021.**

DATED: November 18, 2021

The successful candidate will be required to submit proof of full vaccination in accordance with the town's COVID-19 Vaccination Policy and Procedure. Accommodation requests for new hires that are unable to get vaccinated against COVID-19 for reasons protected under the [Ontario Human Rights Code](#), must be made in writing to the Human Resources department.

This job profile reflects the general requirements necessary to perform the principal functions of the job. This does not include all of the work requirements of the job. Applicants are required to demonstrate through their application and in the interview process that their qualifications match those specified. The minimum threshold score for each of the testing and interview components of the recruitment process is 75%.

We thank all applicants and advise that only those selected for an interview will be contacted.

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Personal information collected from applications and resumes is collected under the authority of the *Municipal Act, 2001*, and will be used to determine qualifications for employment. Questions about this collection of information should be directed to Human Resource Services, 1225 Trafalgar Road, Oakville, Ontario L6H 0H3.