



## Senior Project Manager - Environmental Assessments - Job ID #1418

<b>Job Title</b>	Senior Project Manager - Environmental Assessments	<b>Status / Job Type</b>	Permanent Full Time
<b>Commission</b>	Public Works	<b>Department</b>	Engineering Services
<b>Union Affiliation</b>	APAE/EXEMPT	<b>Number of Openings</b>	1
<b>Rate of Pay / Range of Salary</b>	\$49.66 to \$62.08	<b>Benefits Entitlement</b>	Yes
<b>Hours of Work</b>	35 Hours Per Week	<b>Posting Date (4:30 pm)</b>	Jan 13, 2022
<b>Job ID #</b>	1418	<b>Closing Date (4:30 pm)</b>	Jan 27, 2022

### Position Summary

Reporting to the Manager of Infrastructure Planning, the Senior Project Manager, Environmental Assessments is responsible for coordinating, planning and implementing the City of Brantford's Mater Servicing Plan and Transportation Master Plan projects including improvements to the road network, infrastructure, walking, cycling and transit systems. Duties include but are not limited to:

- Manage various projects to aid in the delivery of new infrastructure in boundary expansion lands for the department in coordination with various additional City Departments.
- Responsibilities include management of the planning, development of scope of work, investigations, preparation of cost estimates, procurement of consultant and contractor services, coordination during design and construction, conflict resolution and successful completion.
- Monitor the progress of the various projects for on-time and on-budget delivery.
- Ensure compliance with Municipal, Provincial and Federal regulations.
- Liaise with various Utilities, Railways and Ministries while ensuring compliance to their policies and regulations.
- Coordinate and liaise with Indigenous Communities as required.

- Review and approve final documents.
- Prepare Council reports, undertake Public Information Centers and represent the Department at Public Meetings and City Council meetings.
- Perform other duties as assigned.

## Qualifications

- Applicants must have graduated from a recognized university program with a Bachelor's degree in Civil Engineering, Planning or equivalent.
- A Certified Engineering Technologist (C.E.T.) designation or equivalent would be preferred.
- Eligible for Professional Engineer (P.Eng.), Registered Professional Planner (RPP), and/or Project Management Professional (PMP) designation will be considered an asset.
- Demonstrated experiences from leading multi-disciplined teams, completing projects with varying complexities, and managing demands and priorities.
- Strong verbal, written, presentation, and interpersonal skills.
- Have more than five (5) years of progressive experience from transportation planning, geometric design, and/or project implementation involving roads, cycling, or transit infrastructures in accordance with the Municipal Class Environmental Assessment process,
- Strong project management skills with the ability to manage changing demands.
- Familiar with planning process, design specifications, traffic operations, complete street principles, and tangible practices from utilities and service connections.
- Proficient in preparing proposals, contracts, work plans, and budgets.
- Ability to coordinate contractors, consultants and staff effectively to meet deadlines.
- Knowledge in municipal linear trail, road, sanitary, storm and water design and construction including pertinent legislation, policies, bylaws within federal, provincial and municipal government.
- Experienced in computer applications including MS Office, MS Project, and AutoCAD.
- Possess a valid Class 'G' driver's license in good standing during the course of employment

Qualified candidates please attach a detailed .pdf format resume & cover letter

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process.