

CITIZENS FIRST THROUGH SERVICE EXCELLENCE

We have an exciting **Full-time Non-Unionized** opportunity in the **Infrastructure Delivery Department** for an experienced and motivated individual

**Manager, Design & Construction
(J0522-0465)**

Vaughan is a city on the move. With a downtown core rising from the ground – the Vaughan Metropolitan Centre, a state-of-the-art hospital opened its doors in 2021 – the Cortellucci Vaughan Hospital, and a bustling subway, exciting projects are transforming the community. Be a part of something amazing and build your career at the City of Vaughan.

The City of Vaughan is an equal opportunity employer serving one of the fastest-growing municipalities in Canada, we are an organization committed to diversity and inclusivity, providing a thriving work environment, excellent benefits, learning and growth opportunities and a place where collaboration and teamwork are fostered. As one of the [Greater Toronto's Top Employers for 2022](#), we continuously employ workplace best-practices – and they're getting noticed! Excellence demands brilliant personalities, visionary thinking and a passion for public service. Vaughan is your place to grow.

The Manager, Design & Construction is responsible for managing, providing leadership and direction to division staff while championing change. Leads coordination and management of specialized municipal infrastructure and capital works projects including detailed design and construction activities, community and stakeholder engagements, environmental assessments, studies and project administration. Responsible for budget preparation, administration and fiscal management. Reviews HR metrics to develop and implement appropriate HR strategies and coaches and develops staff, providing encouragement, inspiration, guidance and support in long-term career growth and assists staff in reaching individual goals and overcoming challenges. The Manager, Design & Construction champions the City's core values of Respect, Accountability, and Dedication, with a core focus on delivering Service Excellence. Provides leadership and technical expertise; working collaboratively and in partnership with other departments.

Qualifications and experience:

- University Degree in Civil Engineering or suitable equivalent.
- A Professional Engineer (P. Eng) in good standing with the Professional Engineers of Ontario (PEO)
- Possesses Project Management Professional (PMP) designation, with the Project Management Institute.
- Minimum of seven (7) years of progressive experience in the design and construction of municipal infrastructure projects including progressive management experience of at least five (5) years, preferably in a municipal, unionized environment.
- Extensive knowledge of the principles of municipal capital development, civil engineering, materials and methods of construction, and considerable knowledge of the other branches of engineering.
- Knowledge of financial reporting processes, including budget preparation, budget controls, and expenditure forecasting. Experience in preparation and interpretation of financial reports as well as reporting on key performance indicators.
- Demonstrated leadership ability to coordinate, plan, supervise and direct work of others.
- Experience in application of computer programs and working knowledge of AutoCAD and other design related software, infrastructure and relational database systems including experience with a variety of desktop languages and mapping/GIS presentation. Highly proficient in computer literacy utilizing MS Office software applications.
- Comprehensive knowledge of the Construction Lien Act, the Occupational Health and Safety Act (OHSA), Environmental Assessment Act, Ontario Building Code, Employment Standards Act, and other relevant legislation.
- Knowledge of collective agreement administration and labour relations principles and practices.
- Demonstrated results/achievement and focus in, human resources management, leadership, financial management, business planning, decision making/judgement, representation and professionalism and job knowledge.
- Knowledge of and demonstrated ability in the City's core competencies and relevant functional competencies.
- Proven abilities in customer service, with demonstrated teamwork, initiative/ self-management, accountability, flexibility and adaptability.
- Strong effective report writing and project management skills, with capability to achieve program objectives successfully while working towards tight deadlines.
- Ability to conduct oneself in a manner bestowing tact and diplomacy in a political environment.
- Highly developed interpersonal and communication skills (oral and written), with ability to effectively communicate at all levels of the organization; coupled with extremely effective negotiation, facilitation and conflict resolution skills.
- Possesses a valid Ontario 'G' Driver's License in good standing with a reliable vehicle for business purposes.
- Ability to work outside normal business hours and respond to emergencies "after hours" as required.

In addition to offering a competitive compensation package, we have a strong focus on health and wellness, including fitness facilities and family-focused benefits.

If you are an energetic person who is interested in bringing your knowledge and passion to the City of Vaughan, please [visit our website](#) to apply online by **June 1, 2022**.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. Please be advised, the City of Vaughan uses email to communicate with applicants for open job competitions. The City of Vaughan has implemented a [mandatory vaccine policy](#) for all its employees. The City will comply with its human rights obligations, make exceptions for applicable medical conditions and accommodate employees legally entitled to accommodation.

The City of Vaughan is committed to diversity and inclusivity in employment and welcomes applications from qualified individuals of diverse backgrounds. The City of Vaughan is also committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.