

At the City of Brampton, our focus is people. From our employees to the community we serve, people are at the centre of everything we do. Our city is a living Mosaic made up of 234 cultures and 115 spoken languages. Recognized by **Forbes** as one of Canada's top employers and **Maclean's** best communities in Canada, the City of Brampton is a dynamic and innovative place to work and experience. We want you to join us in serving our diverse community with pride and passion.

Our Focus Is People ●●●●



JOB TITLE: Project Leader, Engineering

DEPARTMENT: Public Works & Engineering

POSTING NUMBER: 104886

NUMBER OF POSITIONS: 2

JOB STATUS & DURATION: Temporary (1) 12 months Contract and (1) 24 Months Contract

HOURS OF WORK: 35 hour workweek

LOCATION: Hybrid Model – when working onsite, you will report to the location of Williams Parkway Operations Centre.

SALARY GRADE: 6

HIRING SALARY RANGE: \$93,803.00 - \$105,529.00 per annum

MAXIMUM OF SALARY RANGE: \$117,254.00 per annum

JOB TYPE: Management and Administration

POSTING DATE: June 30, 2022

CLOSING DATE: July 14, 2022

AREA OF RESPONSIBILITY:

Reporting to the Manager, Engineering, assists a team of Senior Project Engineers for a variety of engineering assignments related to or in association with capital project engineering including leading the City's technical staff in environmental assessments, design, survey and construction inspections. This position is responsible for providing project management expertise on specific engineering design assignments and responding to design issues during the construction phase. This ensures that designs meet City, engineering and legislative standards and protects public safety while projects progress effectively and efficiently.

1. Project Lead. Leads capital engineering projects by formulating designs, preparing schedules and managing external consultants. Assists in the preparation of annual project budget by preparing cost estimates of projects. Prepares contract documents for tender call, and arranges the award of the contract. Organizes engineering activities in the approval process, and facilitates approvals with various internal and external agencies.

2. Engineering consultation. Analyzes engineering designs of Capital projects using computer system and professional acumen. Checks for accuracy of design works, as prepared by Consulting Engineers. Initiates requests for land acquisition and participates in negotiations and environmental assessments. Ensures that adequate safety protections and environmental standards are in place and are in accordance with provincial and municipal standards, specifications and guidelines. Reviews designs to ensure future maintenance costs are minimized.
3. Technical guidance. Provides technical advice to design staff and when requested to inspectors in the Division. Provides input to divisional budgeting process by providing updated budget estimates for their respective projects. Support project staff by organizing and priority project tasks to meet project deliverables and configuration requirements. Present and convey technical concepts to project team, stakeholders and develop reports, proposals and makes recommendations to assist in effective decision making.
4. Customer service. Build and maintain a relationship with internal and external stakeholders, departments and team members to achieve project goals and objectives. Work well within the division to achieve common goals and objectives.
5. Liaison and represent. Co-ordinates with other public bodies, i.e. Region of Peel, Hydro One, Consumer Gas etc. on relocation of utilities and invoicing to accommodate new construction. Representative on committees, to establish standards and criteria for municipal Engineering matters. May represent Division on other committees and teams, meeting with external agencies, developers and landowners or civil engineers.

SELECTION CRITERIA:

EDUCATION:

- Degree or Diploma in Civil Engineering

REQUIRED EXPERIENCE:

- 5 or more years of experience in a municipal or similar public sector engineering environment

OTHER SKILLS AND ASSETS:

- Professional Engineering designation (P.Eng.), registration with Professional Engineers of Ontario or Membership of Certified Engineering Technologist (C.E.T) designation, or Registration with the Ontario Association of Certified Engineering Technologists and Technicians (OACETT).
- Courses in Public Administration/Financial Management would be considered an asset.
- Proven ability to manage in a team environment and to supervise technical professionals
- Training in engineering computer applications
- Project Management experience and methodology
- Excellent communication skills (written and spoken) in order to write and present complex data to non-professionals
- Conflict management, influence and negotiation skills

***Various tests and/or exams may be administered as part of the selection criteria.*

Alternate formats will be provided upon request.

Interview: Our recruitment process will be completed with video conference technology.

As part of the corporation's Modernizing Job Evaluation project, this position will undergo an evaluation which may result in a change to the rate of compensation. Any changes affecting this position will be communicated as information becomes available.

If this opportunity matches your interest and experience, please apply online at: www.brampton.ca/employment quoting **reference #104886 by July 14, 2022** and complete the attached questionnaire. We thank all applicants; however, only those selected for an interview will be contacted. The successful candidate(s) will be required, as a condition of employment, to execute a written employment agreement. A criminal record search will be required of the successful candidate to verify the absence of a criminal record for which a pardon has not been granted.

As part of the application process, applicants will be invited to complete a self identification survey. The survey is voluntary. Participation in the survey will have no impact on hiring decisions. All information collected is confidential and will not be shared with the hiring manager. The surveys will be anonymized and will be kept separate from applicant or employee files, such that the individuals who completed the surveys will not be identifiable. The results of the survey will assist in the analysis of disaggregated metrics for organizational planning purposes and our commitment to advance and foster diversity, equity, and inclusion. The City may use anonymized data to produce aggregate reports for internal or external use.

Please be advised, the City of Brampton uses email to communicate with their applicants for open job competitions. It is the applicant's responsibility to include an updated email address that is checked daily and accepts emails from unknown users. As we send time sensitive correspondence via email (i.e. testing bookings, interview dates), it is imperative that applicants check their email regularly. If we do not hear back from applicants, we will assume that you are no longer interested in the Job Competition and your application will be removed from the Competition.



The City is an equal opportunity employer. We are committed to inclusive, barrier-free recruitment and selection processes and work environments. If you require any accommodations at any point during the application and hiring process, please contact TalentAcquisition@brampton.ca or 905.874.2150 with your accommodation needs, quoting the job opening ID#, job title. Any information received relating to accommodation will be addressed confidentially.